

Minutes of the January 4, 2021 Organizational Meeting of the Board of Supervisors of East Nantmeal Township.

Due to the COVID-19 health emergency, the East Nantmeal Township Board of Supervisors held their annual Organizational Meeting by teleconference on January 4, 2021 at 7:00 PM. Present were Supervisors Edward P. Loomis, Jr., David L. Frame and Tyler E. Wren. Solicitor Oeste and Susan Rutherford were also present.

The meeting was called to order at 7:00 PM by Chairman Loomis.

Motion by Loomis, seconded by Frame to appoint Tyler Wren as temporary Chairman. All in favor.

Motion by Wren, seconded by Frame to appoint Susan Rutherford as temporary Secretary. All in favor.

Motion by Wren, seconded by Frame to appoint Edward Loomis as Chairman of the Board. All in favor.

Motion by Wren, seconded by Loomis to appoint David Frame as Vice Chairman. All in favor.

Motion by Loomis, seconded by Wren to appoint Susan Rutherford as Secretary/Treasurer at the annual salary of \$65,000 effective January 4, 2021; employment began December 28, 2020. All in favor. Mr. Loomis thanked the outgoing Secretary/Treasurer, Kathleen Brumfield, for her 20 years of service.

Motion by Wren, seconded by Frame to establish the Treasurer's Bond at \$800,000. All in favor.

Motion by Loomis, seconded by Wren to appoint Thomas Oeste and his firm: Buckley, Brion, McGuire & Morris, LLP as Township Solicitors at the rate of \$220 per hour. All in favor.

Motion by Loomis, seconded by Wren to appoint LTL Consultants, Ltd. as Zoning Officer at the rate of \$73.25 per hour. All in favor.

Motion by Loomis, seconded by Wren to appoint LTL Consultants, Ltd. as Township Engineer at the rate of \$101.50 per hour. All in favor.

Motion by Loomis, seconded by Wren to appoint LTL Consultants, Ltd. as Building Inspector at the rate of \$59.50 per hour. All in favor.

Motion by Loomis, seconded by Wren to appoint Wayne Grafton of The Grafton Association as Land Planner at the rate of \$100 per hour or \$350 flat fee for meetings. All in favor.

Motion by Loomis, seconded by Wren to appoint Amanda Sundquist of Unruh, Turner, Burke & Frees as the Zoning Hearing Board Solicitor and Board of Administrative Appeals Solicitor at the rate of \$200 per hour for attorney and \$90 per hour for paralegal. All in favor.

Motion by Frame, seconded by Wren to appoint Edward Loomis as Roadmaster at an hourly rate to be set by the Auditors. All in favor.

Motion by Frame, seconded by Loomis to employ the Township maintenance department employees: John Kraljevich, Harry Pfahler, Richard Shreiner, Parker Loomis, David Frame Jr., Arthur Faddis, John

Mackey, Jr., Maintenance Superintendent Larry Heilner and David Frame at a .50 cent increase to perform work as required by the Township. All in favor.

Motion by Frame, seconded by Loomis that the Roadmaster and Maintenance Superintendent be allowed to spend up to \$500 for emergency purposes. All in favor.

Motion by Frame, seconded by Loomis that if the Roadmaster is unavailable, any one of the supervisors shall be allowed to act in his capacity. All in favor.

Motion by Frame, seconded by Wren to appoint Alfred Gaspari to the Zoning Hearing Board for a three-year term. All in favor.

Motion by Frame, seconded by Wren to appoint Doug Sharpe to the Board of Administrative Appeals for a three-year term. All in favor.

Motion by Frame, seconded by Wren to appoint Diana Cormack and Frederick Wookey Jr. to the Planning Commission for a four-year term. All in favor.

Motion by Frame, seconded by Wren to appoint Allison Mallamo, Maureen Noonan and Diana Cormack to the Historical Commission for a three-year term. All in favor.

Motion by Frame, seconded by Wren to appoint Diana Cormack, Beth Engle, and Peggy Hartzell to the Environmental Advisory Council for a three-year term. All in favor.

Motion by Frame, seconded by Wren to appoint Nancy Barclay to the Vacancy Board. All in Favor

Motion by Loomis, seconded by Wren to appoint Dave Frame as the Voting Delegate at the PSATS Annual Convention. All in favor.

Motion by Wren, seconded by Frame to hold the Board of Supervisors monthly meeting on the second Wednesday of the month at 7 PM, except January will be immediately after the Organization Meeting. All in favor.

Motion by Wren, seconded by Frame to hold Board of Supervisors Work Session the fourth Wednesday of the month at 7 AM on an as needed basis. All in favor.

Motion by Wren, seconded by Loomis to select BB&T Bank for General Funds, Liquid Fuels Funds, Open Space Fund, Road Fund, and S&T Bank for Special Funds. All in favor.

Motion by Wren, seconded by Loomis that the Supervisors be members of the County and State Organizations for Township Officials. All in favor.

Motion by Wren, seconded by Loomis establishing Real Estate Tax rate at 0.5 mills according to the 2021 budget. All in favor.

Motion by Wren, seconded by Loomis to impose Real Estate Transfer Tax, Earned Income tax, and Open Space Tax in accordance with the terms of Ordinances nos. 1986-1, 1986-2, and 2003-3, 2010-2; Resolution 2012-2. All in favor.

Motion by Wren, seconded by Frame to adopt the 2021 mileage rate of .56 cents per mile, as set by the Internal Revenue Service. Any mileage reimbursed at a rate higher than the current IRS standard is classified as taxable income. All in favor.

Motion by Wren, seconded by Loomis to re-confirm Resolution 2019-1 – a Resolution establishing fire company, ambulance, and State Police boundaries of East Nantmeal Township. All in favor.

Motion by Wren, seconded by Loomis to re-confirm Resolution 2007-2 – a Resolution establishing helicopter dispatch order for air medical helicopter. All in favor.

Motion by Wren, moved by Frame that Berkheimer Associates is appointed to collect the Township's Real Estate tax in accordance with the terms of Resolution 1995-4 and to exonerate the Tax Collector from collecting interim real estate taxes less than one dollar.

Motion by Wren, moved by Loomis to appoint Keystone Collections as the Township's earned income tax and open space income tax collector in accordance with the terms of Resolution 2010-8. All in favor.

Motion by Loomis, seconded by Frame that the new township hours are 8:00 a.m. to 3:30 p.m. Monday through Friday and to establish the following 2021 Township Holidays:

January 1	New Year's Day
February 15	President's Day
May 31	Memorial Day
July 5	Independence Day
September 6	Labor Day
November 11	Veteran's Day
November 25	Thanksgiving Day
December 24	Christmas Day

All in favor.

Motion by Frame, seconded by Wren to adjourn the Organizational Meeting at 7:15 p.m. All in favor.

Susan M. Rutherford, Secretary/Treasurer