

January 3, 2022

The East Nantmeal Township Board of Supervisors held their Annual Organization Meeting on the above date at the Township Building. The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.

Present were Supervisors Edward P. Loomis, Jr., David L. Frame, and Tyler E. Wren, as well as, Township Solicitor, Thomas F. Oeste, and Secretary/Treasurer, Susan M. Rutherford.

Motion by Loomis, seconded by Frame, to appoint Tyler Wren as temporary Chairman; all in favor.

Motion by Wren, seconded by Frame, to appoint Edward Loomis as temporary Secretary; all in favor.

Motion by Wren, seconded by Frame, to appoint Edward Loomis as Chairman of the Board.

Motion by Loomis, seconded by Wren, to appoint David Frame as Vice Chairman; all in favor.

Motion by Loomis, seconded by Frame, to appoint Susan Rutherford as Secretary/Treasurer; all in favor.

Motion by Loomis, seconded by Frame, to establish the Treasurer's Bond in the amount of \$800,000; all in favor.

Motion by Loomis, seconded by Frame to appoint the following:

Township Solicitor – Thomas Oeste of Buckley, Brion, McGuire & Morris
Zoning Officer – Matthew Hoffert of LTL Consultants
Township Engineer – Edgar R. Latshaw of LTL Consultants
Building Inspector – Matthew Hoffert of LTL Consultants
Land Planner – Wayne Grafton of The Grafton Association
Zoning Hearing Board/Board of Administrative Appeals Solicitor – Amanda Sundquist of Unruh,
Turner, Burke & Frees

All in favor.

Motion by Frame, seconded by Wren, to appoint Edward Loomis as Roadmaster at an hourly rate set by the Auditors; all in favor.

Motion by Loomis, seconded by Frame, to appoint the following employees to perform work as required by the Township: John Kraljevich, Harry Pfahler, Richard Shreiner, Arthur Faddis, John Mackey, Jr., Parker Loomis, David Frame Jr., Kevin Trynieszewski, David Frame, and Larry Heilner as Maintenance Supervisor; all in favor.

Motion by Wren, seconded by Frame, that the roadmaster and maintenance superintendent be allowed to spend up to \$500.00 for emergency purposes.

Motion by Frame, seconded by Wren, that if the regular roadmaster is not available, any one of the Supervisors shall be allowed to act in his capacity; all in favor.

Motion by Frame, seconded by Loomis, to appoint the following residents to fill vacancies and expired terms on boards/committees:

Zoning Hearing Board for a three-year term – Bud Locilento (24) and Lyle W. Bliss (24)
Board of Administrative Appeals for a three-year term – William Minahan (24)
Planning Commission for a four-year term – Fred Minahan (25)
Historical Commission for a three-year term – Mark Dzuban (24) and Gary Wills (24)
Environmental Advisory Council for a three-year term – Christopher Giacomponello (24)
Vacancy Board for a one-year term – Nancy Barclay (22)

All in favor.

Motion by Wren, seconded by Loomis, to appoint David Frame as the Voting Delegate at the State Convention; all in favor.

Motion by Wren, seconded by Frame, that the Supervisors and Secretary/Treasurer be members of County and State Organizations for Township Officials; all in favor.

Motion by Wren, seconded by Frame, to establish the Real Estate tax rate of .5 mills according to the 2022 budget; all in favor.

Motion by Wren, seconded by Frame, that the real estate transfer tax, earned income, and open space tax be imposed in accordance with the terms of Ordinance Nos. 1986-1, 1986-2, and 2003-3, 2010-2, and Resolution 2012-2; all in favor.

Motion by Loomis, seconded by Wren, to appoint Berkheimer Associates to collect the Township's real estate tax in accordance with the terms of Resolution 1995-4 and to exonerate the Tax Collector from collecting interim real estate taxes less than One Dollar; all in favor.

Motion by Frame, seconded by Wren, to appoint Keystone Collections to collect the Township's earned and open space income taxes in accordance with the terms of Resolution 2010-8; all in favor.

Motion by Frame, seconded by Wren, that the 2022 mileage rate will be increased to 58.5 cents per mile set by the Internal Revenue Service. Any mileage reimbursed at a rate higher than the current IRS standard is classified as taxable income; all in favor.

Motion by Wren, seconded by Frame, to re-confirm Resolution 2019-1, establishing the fire company, ambulance and police boundaries of East Nantmeal Township; all in favor.

Motion by Wren, seconded by Frame, to re-confirm Resolution 2007-2, establishing the helicopter dispatch order for air medical helicopter; all in favor.

Motion by Wren, seconded by Frame, to select Truist Bank (formerly BB&T) as the depository for General Funds, Liquid Fuels Funds, Open Space Funds, Road Fund, Payroll Fund, ARPA Fund; and S&T Bank for Special Funds. All in favor.

Motion by Wren, seconded by Frame, to hold the Board of Supervisors Regular Meetings on the second Wednesday of each month at 7:00 p.m., except January will be immediately following the Organization Meeting; and, Work Session meetings to be held the fourth Wednesday of the month at 8:00 a.m. as needed. All in favor.

Motion by Wren, seconded by Frame, to establish the 2022 Township office hours and holidays as follows:

Office Hours – Monday-Thursday, 8:00 a.m. – 4:00 p.m.

Holidays –

February 21	Presidents Day
May 30	Memorial Day
July 4	Independence Day
September 5	Labor Day
November 11	Veterans Day
November 24	Thanksgiving Day
December 26	Christmas Day (observed)
January 2, 2023	New Year’s Day (observed)

All in favor.

Public Comment

None

Adjournment:

Motion by Frame, seconded by Wren, to adjourn the organizational meeting at 7:12 p.m.; all in favor.

Respectfully submitted,

Susan M. Rutherford, Secretary/Treasurer